

St Bartholomew's School
Business and Enterprise College
Andover Road, Newbury, RG14 6JP
Tel: 01635 521255 Fax: 01635 576320



APPLICANT INFORMATION

1. THE SCHOOL AND COMMUNITY

St. Bartholomew's School was founded in 1466 and is proud of its ancient tradition. It is now an 11-18 Comprehensive School of 1650 students with a Sixth Form of 400 serving Newbury, a wide area of West Berkshire and the Hampshire/Wiltshire borders. The School is academically successful. Each year there will be 10+ Oxbridge candidates with many obtaining places.

In 2010 the GCSE results were very good. Every Year 11 student left with qualifications (100% A*-G grades), 79% gained 5 or more A*-C grades, 71% gained 5 or more A*-C, including English and Maths. At A-level, 71% of all grades were at A - C. The pass rate was 99.5%. Seven students gained places at Oxford or Cambridge.

In the May 2007 Ofsted report, five out of seven judgements were outstanding. In December 2009, under the new Ofsted Framework, the school continued to be judged Good overall, with outstanding judgements for Achievement and Attainment, the Curriculum, Care Guidance and Support and Partnership Working.

In September 2002 the school was designated a Business & Enterprise College, specialist school status. This has been an exciting and creative period in the school's development.

In November 2010 the school will be moving into superb new accommodation, the result of our having been designated a pathfinder school in the building new schools for the future programme. The multimillion pound project will greatly improve opportunities for teaching and learning and lift the school to new heights.

Out of classroom activities at St. Bartholomew's are many and varied, and are regarded as central to the students' education. They offer students considerable opportunity for learning and enjoyment. Many competitions and activities are House based, and the school enjoys a thriving life of Music and Drama. Sporting traditions are very strong in the school with excellent facilities, an exceptional range of teams and a strong fixture list.

The Combined Cadet Force is a popular option for many Year 10 and 11 students and offers them and the Sixth Form members excellent opportunities for practical and outdoor activities. Adventure training takes place in the Brecon Beacons or on Dartmoor at weekends or in the Easter holidays. The school enters teams for the Ten Tors event on Dartmoor in May.

Foreign exchanges to France, Germany, Spain and China and ski trips are further examples of the rich out-of-classroom life of the school. Sixth Form expeditions regularly visit more remote parts of the world, most recently to Uganda and Costa Rica. Members of staff are strongly encouraged to become involved in extra curricular activities either through their House or in some other way.

St. Bartholomew's School has both strong and valued traditions but we are determined to be up-to-date in our thinking and in the education we offer. Improvement is at the heart of our activities. We continue to exercise the values of community and personal integrity, and high standards of appearance, manners and behaviour are expected.

Newbury is a market town which has grown considerably in recent years. It is surrounded by beautiful countryside and housing, though relatively expensive, is plentiful. The school is well regarded locally, and has strong links with the community and the Old Newburian Association.

At St. Bartholomew's there is a friendly family atmosphere which is very supportive to new staff, and we welcome new colleagues who are willing to work hard and to involve themselves fully in the life of the school.

2. THE SCHOOL DAY

Begins - 8.40am
Ends - 3.30pm

3. CARING FOR STUDENTS: THE HOUSE SYSTEM

An important feature of the school is the strong House system which provides the framework for the academic oversight and pastoral care of students. Students of all ages are placed in one of the four Houses on admission, and all members of staff are also attached to a House. Tutor Groups are House based and there are House assemblies, with the result that House identity and a strong family atmosphere are quickly established and grow stronger as students progress through the School.

The House system is particularly effective in providing a link between the Sixth Form and younger students, thus helping to ensure that we are one School. Sixth Formers have many opportunities to involve themselves in the leadership of junior House activities with events such as the House Music and House Drama competitions being organised and directed by Sixth Formers.

4. THE SCHOOL AIMS

St Bartholomew's is a splendid school with a record of successful education dating back to 1466. Whilst it retains high expectations and traditional values the governors and staff are committed to adapting and developing the school in order to prepare students for a rapidly changing world.

The school believes in the imaginative delivery of the secondary curriculum and sixth form courses as the core of a student's learning experiences. Additional subjects and a wide range of out-of-class activities enrich the curriculum. A belief in equal opportunities means that every individual is important.

We expect that each individual will actively contribute towards achieving the school's aims which are as follows.

i) The school values every individual equally and aims for them to:

- Fulfil potential now and in later life.
- Develop confidence, self-esteem and decision-making skills.
- Enjoy and value learning.
- Develop personal responsibility and respect.

ii) The school seeks to foster learning by creating:

- A calm and friendly atmosphere which encourages and promotes high personal standards.
- A healthy, safe and secure environment.
- A stimulating and inspiring learning environment which values academic achievement.
- Structures which recognise individual achievement.

iii) The school lies at the heart of its community and aims to:

- Promote open and effective communication.
- Foster a sense of community amongst all the school employees, students, parents and governors.
- Work co-operatively with the business community to make the curriculum relevant to its students.
- Work co-operatively with feeder schools and other educational institutions to promote curriculum continuity and appropriate pastoral care.

If we are all committed to achieving these aims the school will be an exciting, stimulating, hard-working, challenging and successful institution.

5. THE CURRICULUM

The model is based on periods of 60 minutes.

a) Years 7 – 11.

Subject	Year 7	Year 8	Year 9	Year 10	Year 11
English	3	3	3	3	3
Maths	3	3	3	3	3
Science	3	3	3	4	4
History	2	1.5	1.5		
Geography	2	1.5	1.5		
Modern Foreign Lang	2	3	3	3	3
Technology	2	2	2	2	2
Art	1	1	1		
Music	1	1	1		
Drama/Dance	1	1	1		
Physical Education	2	2	2	1	1
Religious Education	1	1	1	1	1
ICT or Business	1	1	1	2	2
Personal Development	1	1	1	1	1
CCF/KS4X				1	1
2 Additional KS4 Options				4	4
Total periods per week	25	25	25	25	25

Additional KS4 Options include:

Art & Design, Dance, Drama, French (as a 2nd MFL), Geography, History, Music & Music Technology, Physical Education.

BTEC Level 2 in Health & Social Care, Performing Arts, Sport.

BTEC Level 1 in Vocational Studies

b) The Sixth Form (Years 12 & 13)

- A/S and A level courses (35 subjects)
- BTEC Level 3 Business, Health & Social Care
- BTEC Level 2 Travel & Tourism, Media Studies
- GCSEs

Subjects are offered in 5 timetable slots. Individuals may study 4 ‘AS’ and/or ‘A’ levels and in addition everyone is required to complete an AS level in General Studies or Critical Thinking in year 12. Sixth Formers can follow a physical education activity of their choice.

c) The Personal Development Programme

A whole school (Years 7 - 13) Personal Development Programme operates within tutor groups to provide students with personal, social, moral and health education.

6. EMPLOYMENT AT ST BARTHOLOMEW'S SCHOOL

The Governors will only employ people who are:

- Criminal record checked
- Committed to promoting and safeguarding the welfare of students

If you are appointed at St. Bartholomew's School you can expect:

- the Governors to act as an excellent employer
- a school committed to quality education for all young people
- a strong, committed professional team of staff
- professional development for all staff
- whole staff involvement in the decision and policy making process
- clear and effective communications
- a carefully planned, well managed and developing curriculum
- small class sizes
- a commitment to equal opportunities
- the opportunity to join a relevant pension fund
- sports facilities which are available to staff and families

When making appointments at the school the governors will look for people who are:

- suitably qualified for the post
- suitable to work with children
- good communicators
- committed to team work
- committed to comprehensive education
- committed to improving the quality of education
- willing to contribute to extra-curricular activities
- committed to personal professional development
- enthusiastic, hardworking with a good record of attendance
- committed to equal opportunities
- able to liaise with students and parents
- committed to efficient resource management.

For teaching posts, the governors will also be looking for a person who has the ability to:

- excellent classroom practitioners
- experienced in, and willing to be involved in, a tutorial programme

In addition, for posts of responsibility, the governors will be looking for a person who has the ability to:

- promote a clear educational philosophy and lead by example
- work in partnership with the governors
- create a climate of high expectations for the school community
- inspire and gain the respect and loyalty of staff
- handle sensitive issues relating to staff and students
- prioritise and manage time effectively

7. CHILD PROTECTION

In order to protect children the school is committed to:

- Ensuring we practise safe recruitment in checking the suitability of staff and volunteers to work with children.
- Raising awareness of child protection issues and equipping children with the skills needed to keep them safe.
- Developing and implementing procedures for identifying and reporting cases, or suspected cases, of abuse.
- Supporting a student who has been abused in accordance with his/her agreed child protection plan.
- Establishing a safe environment in which children can learn and develop

8. HOW TO APPLY

- Your application, using the St Bartholomew's Application Form, should be sent to the Human Resources Officer, Website www.stbarts.co.uk, Email Recruitment@stbarts.co.uk or post, by the stated closing date.

Please note that curriculum vitae's and covering letters can not be accepted.

The application form includes the opportunity to detail your, relevant skills, experience, educational philosophy and reason for applying. Your application will be assessed on the evidence you provide covering the competencies required to fulfil the role as outlined in the criteria detailed in section 6 of this document (what the governors are looking for), and for teaching posts the Professional Standards for Teachers available on the TDA website.

- Deliberate omission or falsification of information could lead to disqualification or dismissal.
- Canvassing, directly or indirectly, will disqualify your application.
- Information provided by the successful candidate will be used to compile a personal file and will be stored on a computer database.

9. EXPENSES

- Interview Expenses - Travelling and subsistence expenses in accordance with the Governors' approved scale will be refunded to applicants who are officially invited to and attend an interview. Expenses may be withheld from a candidate who declines an offer of appointment. The expenses of the successful candidate will be paid after he/she has taken up the appointment.
- Relocation Expenses - Assistance with the expenses of moving home are available to the successful candidates in approved cases in accordance with the governors' scheme.

10. CONVICTIONS

Because of the nature of the work for which you are applying, this post is exempt from the provisions of Section 4 (ii) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. Applicants are therefore not entitled to withhold information about convictions which, for other purposes, are 'spent' under the provisions of the Act. In the event of employment, any failure to disclose such convictions, cautions or bind over orders could result in dismissal or disciplinary action by the governors.

The post for which you are applying gives substantial access to children. You should therefore note that, in the interests of the protection of children, the governors will carry out a check with the DCSF to establish whether the successful candidate has a criminal background.

11. CONDITIONS OF AN OFFER OF APPOINTMENT

All offers of appointment are conditional upon the following:

- Receipt of at least two references which are satisfactory to the Headteacher.
- Verification of the candidates identity
- A CRB Check
- A list 99 check
- A medical check satisfactory to the Headteacher
- Verification of qualifications.
- Verification of professional status e.g. GTC registration.
- For teaching posts – verification of successful completion of their statutory induction period.
- For non teaching posts – satisfactory completion of a 6 month probation period.
- Verification of the right to work in the UK.
- Overseas checks (where applicable).

Christina Haddrell
Headteacher