

ST BARTHOLOMEW'S SCHOOL
MEETING OF THE JOINT CONSULTATIVE COMMITTEE
MONDAY 7TH MARCH, 2016 AT 5.30 PM

MINUTES

PRESENT:

Ian Peddie (IP)	Chair of Governors
Julia Mortimore (JAM)	Headteacher
Glyn Evans (GRE)	NUT
Rupert Gregory (RJG)	ATL
Helen Humphreys (HEH)	Support Staff Representative
Janet Evans (JRE)	Common Room
Nicola Ostinelli (NLO)	Staff Governor

IN ATTENDANCE: Helen Sutherland (HLS) Clerk to the Governors

1. **APOLOGIES** Patricia Ray (PR) Parent Governor

2. **DECLARATION OF AOB**
There were no declarations of AOB.

3. **DECLARATION OF BUSINESS INTERESTS**
There were no declarations of interest.

4. **MINUTES OF THE MEETING HELD 16TH NOVEMBER, 2015**
The Minutes were agreed with one amendment.
ACTION: IP to sign

5. **MATTERS ARISING**
There were no matters arising.

6. **ISSUES FROM THE COMMON ROOM**
The Minutes from the Common Room meeting held on 1st March were circulated in advance.

The following issues were highlighted:

- Haivision – a new, cloud based solution is due to be installed this month.
- Photocopiers – working towards device refresh this summer.
- Different logins for websites/systems – staff asked if it would be possible to have fewer logins. In addition, the issue of logging Sixth Form interventions was raised.
- Single sign on – this is being looked into.
- Sixth Form Leavers – suggestions including holding a BBQ in order to avoid last year's issues are being considered.
- Car park – there is a blind spot just before the first pedestrian crossing so that pedestrians are obscured as they head for the crossing from drivers' right. It was suggested that the last space could be cross-hatched so that cars do not park and drivers have clear sight of pedestrians. Anna Carvisiglia is looking into this. It was also noted that there is an issue by the second crossing on the left with cars being parked blocking the entrance to the parking area. It was suggested that there could be a cross-hatched area here as well or even a

pavement spur. There were also reports of cars turning left from the staff parking area and leaving the car park via the "entrance". Increased signage may help this situation.

ACTION: HLS to add to the LR agenda for next term.

- Behaviour in the canteen – JAM is investigating different duty options.
- Mobile phones – a lack of consistency from staff in implementing the policy is causing issues and confrontations with students when they are reminded not to use them. This policy is being reviewed with staff.
- A list of students allowed off-site at Activity Time has been circulated today.
- Difficulty in contacting staff in an emergency – details of who to call were confirmed.
- Zero tolerance students to be identified on cover lesson instructions.
- Using computers at Activity Time – there needs to be a universal policy and consistent implementation amongst faculties.
- Queries regarding support for students for whom English is not the first language have been addressed.
- Governors were thanked for the Staff Party that took place on 5th February.
- A summer event for staff is planned in the summer.

7. UNION MATTERS

GRE and RJG reported that there were no particular issues to raise. Most issues seem to be addressed via the Staff Forum. The national picture is quite quiet at the moment.

8. SUPPORT STAFF ISSUES

HEH reported that the issues that she is aware of had been raised at the Staff Forum and that there was nothing further to report.

9. AOB

No further items were raised.

These minutes are subject to final approval by the JCC at its next meeting.

SignedDate

Chair