

## **ST BARTHOLOMEW'S SCHOOL ADMISSION APPEALS 2019**

Applicants to whom St Bartholomew's School cannot offer a place, have the right to appeal to an Independent Appeal Panel, set up on behalf of the School by Clerks Associates UK.

If you wish to appeal, please contact St Bartholomew's Admissions Officer, Mrs H Alder, by telephoning 01635 576356, or by email: [admissions@stbarts.co.uk](mailto:admissions@stbarts.co.uk) who will be able to supply an appeal form.

Once received, the completed appeal will be processed by Clerks Associates, who are independent of St Bartholomew's School.

The deadline for lodging appeals for applications made in the normal admissions round for September 2019 is 30<sup>th</sup> March, 2019. Appeals will be held within the required 40 days of the deadline for lodging appeals. At least 10 days' notice will be given for an appeal hearing. Any additional papers must be submitted by the deadline given in the letter giving details of the appeal hearing. A decision letter will be sent within five school days of the hearing wherever possible.

For any late applications, appeals should be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of the appeal being lodged.

For applications to the Sixth Form, appeals will be heard within 40 school days of the deadline for lodging appeals.

For applications for in-year admissions, appeals must be heard within 30 school days of the appeal being lodged.