

ST BARTHOLOMEW'S SCHOOL
MEETING OF THE FULL GOVERNING BODY & EXAM RESULTS FEEDBACK SESSION
THURSDAY 19TH SEPTEMBER, 2019 AT 6.30 PM IN THE WORMESTALL MEETING ROOM

MINUTES

PRESENT:	Ian Peddie (IP)	Chair of Governors
	Julia Mortimore (JAM)	Headteacher
	David Fitter (DWF)	Deputy Headteacher
	Kate Lefever (KL)	Appointed Governor
	Rachel Mairs (RRM)	Assistant Headteacher
	Gary Norman (GN)	Parent Governor
	Patricia Ray (PR)	Co-opted Governor
	Karen Sadler (KS)	Appointed Governor
	Gareth Scourfield (GS)	Parent Governor
	Jeremy Sharpe (JPS)	Deputy Headteacher
	Bruce Steiner (BS)	Co-opted Governor
	Will Thomas (WT)	Appointed Governor

IN ATTENDANCE: Helen Sutherland (HLS) Clerk to the Governors

1. APOLOGIES ACCEPTED:	Catie Colston (CC)	Co-opted Governor
	Richard Deal (RD)	Appointed Governor
	Steve Foyle (SF)	Appointed Governor
	Campbell Smith (CS)	Appointed Governor

2. DECLARATION OF AOB
Nothing further was added to the agenda.

3. DECLARATION OF INTERESTS
There were no additional declarations.

4. POLICIES FOR REVIEW

Radicalisation & Extremism

This Policy was approved pending the inclusion of a note that students are taught about internet safety. It was agreed that the Education Committee should review it this term.

ACTIONS:

- 1. RRM to add a note about internet safety and pass to HLS for publishing on the website;**
- 2. IP to sign;**
- 3. HLS to add to the Education Committee's agenda.**

Relationship & Sex Education

JPS explained that there are new requirements regarding the teaching of Relationship & Sex Education (RSE) in schools which are due to come into force in September 2020. St Bart's is an early adopter of some of these changes so the RSE Policy has been rewritten to reflect these

updates. There is a requirement to consult with parents on the Policy; it is anticipated that this will be done via Bartholonews, however, further clarity on what is meant by consultation is needed. Once a consultation has taken place, any feedback from parents will be reported to the Education Committee. CC raised some queries in advance of the meeting for consideration however, JPS stressed the need for the current Policy to be replaced and the updated version to be published, so the Policy was approved (pending clarity to the last two bullet points under the "Role of Parents"); it was also agreed that the Education Committee will review it further at its next meeting, and it will be submitted to the FGB in December.

ACTIONS:

1. **JPS to clarify the last two bullet points under the "Role of Parents" and pass to HLS to publish on the website;**
2. **IP to sign;**
3. **HLS to add to the Education Committee's agenda for its meeting on 3 October, to include discussion on consultation;**
4. **HLS to add to the FGB's agenda in December.**

Safeguarding & Child Protection (Promoting the Welfare of Children) Policy

This Policy was agreed pending the inclusion of a note about upskirting.

ACTIONS:

1. **RRM to update and pass to HLS to publish on the website;**
2. **IP to sign.**

RRM left the meeting at 7 pm.

5. EXAMS RESULTS SESSION

KS4 & KS5 Results Analysis

Data and analysis of this summer's GCSE and A-level results were circulated in advance of the session.

DWF presented further in-depth analysis of the results and the presentation is attached to these minutes. DWF noted that accuracy of reporting and predictions is being investigated as it appeared to have been over-optimistic last year. Peter Bell is looking at this, staff training will be taking place and there will be reports to the Education Committee over the course of the year. DWF explained that some subjects are difficult to predict as grade boundaries are not known in advance.

ACTION: DWF

Post Exam Intervention Action Plans

A paper detailing areas for intervention was circulated in advance, along with actions and monitoring schedule. The paper was taken as read.

JAM explained:

- The report is currently draft and will be finalised next week before being circulated to Governors. **ACTION: JAM/HLS**

- The plan this year is to work with fewer subjects but at a higher level, whilst working with everyone to raise standards from the middle upwards at KS5;
- There will also be close working with the new Social Sciences Faculty which has a number of Sixth Form only subjects;
- MFL remains Amber: it has improved significantly over the last two years but there is a need to ensure that new practice is embedded and it is expected to attract a “deep dive” from Ofsted. In response to a question from Governors, JAM confirmed that MFL should remain a focus area for Governors.

JPS reported that he had attended an Ofsted Conference the day before this meeting. He explained that:

- The first day of a two day inspection will focus on “deep dives”. (“key lines of enquiry” are no longer identified). These will be agreed during the 90 minute telephone call between JAM and Ofsted, the day before the inspection begins;
- Disadvantaged Students and SEND will be threads across all deep dives;
- Systemic issues will be explored on the second day.

JAM and JPS added that Governors need to understand the curriculum in deep dive areas and across the school as a whole.

JPS and Kathy Hersh will be working with subject leads on Monday 30 September at 3.35 pm on the new Ofsted Framework. One or two Governors were invited to observe.

ACTION: Governors to let HLS know if they would like to attend.

6. LINK GOVERNANCE

The link visits schedules were recirculated in advance of the meeting.

Governors were reminded that they need to ensure that any visits are planned and agreed in advance. Visit reports should be suitable to support an Ofsted inspection.

Any link gaps will be discussed at the next meeting of the Education Committee.

JPS and DWF left the meeting at 8.10 pm.

7. PARTNERSHIP UPDATE

A paper was tabled giving an update on the current status of discussions with The Clere School.

KS highlighted the following:

- The FGB received an update at the second July FGB meeting that there were discussions with The Clere about a possible partnership;
- The driver is not primarily financial; benefits may include CPD, safeguarding the curriculum, sustainability etc. – these will be identified in due course.
- A teacher is currently shared by the two schools;

- A announcement was made to the wider school communities and to the Newbury Weekly News;
- JAM, IP, KS and CC are forming a joint working party with their opposite numbers at The Clere;
- Any volunteers who would like to join the internal working party should contact HLS.

ACTION: Governors

JAM left the meeting at 8.20 pm.

8. COMMITTEE MEMBERSHIP UPDATES

Updated Committee Lists were circulated in advance of the meeting. These were agreed.

9. SUCCESSION PLANNING UPDATE

KL provided the following update:

- As previously notified, there will be an election for the Chair of Governors at the FGB in December;
- KS is the only candidate at the moment, CC has decided to withdraw;
- Anyone interested in standing as Chair or Vice-chair should contact KL by the end of September;
- Anyone who wishes to discuss any confidential matters can also contact KL to discuss;
- LT succession planning is also underway.

KS reported that JAM is keen that Governors show support for staff by attending events such as open evenings. These activities should be arranged in advance (HLS should be aware) and followed up with a note or letter of thanks (via or copied to HLS).

ACTION: Governors

10. NOMINATIONS COMMITTEE TERMS OF REFERENCE

Draft Terms of Reference for the Nominations Committee were circulated in advance of the meeting.

These were agreed.

ACTION: IP to sign.

These minutes are subject to final approval by the FGB at its next meeting.

SignedDate

Chair of Governors