

New Classroom Routines

When on the school premises, in order to keep our community safe, students must always:

1. Keep 2 metres apart from teachers and students in other year groups
2. Follow all signs and markings
3. Follow all staff instructions
4. Wear a face covering/mask when in communal areas (except when in designated year group areas) and outside.

During lessons, students should:

- ✓ Arrive to your lesson on time with all the equipment you need
- ✓ Please do not wait in the corridor, make your way straight in
- ✓ Before entering the classroom, use your own hand gel to clean your hands and take an antibacterial wipe to clean your table
- ✓ Wipe your table, and those close by, with the antibacterial wipe before sitting down and leave the wipe on your desk
- ✓ Do not get out of your seat without explicit permission from the teacher
- ✓ If you are given permission to go to the toilet, you must follow the one-way system to your nearest toilet and, before re-entering the classroom, must clean your hands again using your hand gel
- ✓ At the end of the lesson, you will be dismissed by the teacher and must dispose of your antibacterial wipe in the bin positioned by the door and put your face mask/covering on as you leave
- ✓ You may also be asked by your teacher to drop your exercise book, or other resources, in a plastic box by the door
- ✓ When you leave the classroom, you must make your way straight to your next lesson, tutor room, designated break/lunch area or leave the site immediately