



ST. BARTHOLOMEW'S SCHOOL

AD LUCEM



15 July 2020

Dear Parents and Carers,

As we approach the end of term, may I thank you again for all your support during the period of closure and for supporting your child with their remote learning.

As the country is moving towards a wider reopening, we are preparing for the full reopening of the school in September to all students. On 2 July, the Government published its guidance for the full opening of schools. Its plan is that all students, in all year groups, will return to school full-time from the beginning of September now that circumstances have changed. The prevalence of coronavirus has decreased and the NHS Test and Trace system is up and running and more is known about the measures that need to be in place to create safer environments within schools.

The wellbeing and safety of our whole community, alongside our aim to give all our students the best education possible, remain our priorities, and to enable us to do this a comprehensive risk assessment has been put in place which is available to view on the school's website:

<https://www.stbarts.co.uk/school-return-september-2020/>

In line with the Government's guidance, whilst in school students will remain in year group bubbles as far as possible. All adults will be maintaining 2-metre distancing and students are expected to respect this. It is important that no students attend school if they or a member of their household have a suspected case of coronavirus. More details on this and attendance and absence reporting will be distributed at the beginning of September. To allow for this we have had to make a number of changes to the way we operate during the school day. Therefore, from September the following will apply:

Arrival to School

In order to maintain year group bubbles and their separation we cannot allow students to gather in the Canteen or Hub areas before school. Therefore, it is important that students do not arrive too early in school. Years 7-12 are to arrive in school as normal between 8.30 - 8.40am and go directly to their tutor rooms. Students must not hang around in the Hub/Canteen or any other area.

Please note that whilst students can still be dropped off in school by car, as quickly as possible, parents must not get out of their car or walk onto the site unless they have a prearranged appointment.

The Government advice continues to be that public transport should be avoided if at all possible. If public transport is used, face coverings are required.

Year 13 are to arrive in school for 8.50am, register through BioStore and go straight to their lesson.

The School Day

In September the school day will operate with students following their full timetables. In some subjects, practical activities will be restricted but the curriculum will still be fully covered. A one way system has been put in place and operating over the last two months which will remain in place in September to enhance the flow of students and keep year groups apart.

Andover Road, Newbury, Berkshire RG14 6JP **Tel:** 01635 521255 **Fax:** 01635 576320 **email:** office@stbarts.co.uk **Web:** www.stbarts.co.uk
Headteacher: Ms J A Mortimore BA (Hons), MA

St Bartholomew's School: a charitable company limited by guarantee Company Number: 07721470 (England and Wales)



Full School Uniform should be worn by all students. Please refer to the uniform grid which can be found on the website: <http://www.stbarts.co.uk/wp-content/uploads/2020/03/UNIFORM-Grid-March-2020.pdf>

Activity Time

In order to enable all students to have their lunch and remain in their year group bubbles, we have had to make changes to the way we organise Activity Time. Years 7, 9 and 11 will have their Activity Time from 12.10-12.40pm and Years 8,10 and 13 will have their Activity Time at 12.40-1.10pm. Y12 will have a longer Activity Time. 12.10-13.10pm on Monday, Tuesday, Thursday and Friday.

Students will be in separate areas for their Activity and break times as shown in the table below.

Year group	Break	Activity Time I	Activity Time II
7	Y7 area	Canteen/Y7 area	Tutor
8	Field	Tutor	Canteen/field
9	Hub	Canteen/field	Tutor
10	Field	Tutor	Canteen/field
11	Canteen	Field	Tutor
12	Common room/balcony	Common room/balcony	Common room/balcony
13	WCC/Robinson/Foyer	Tutor	WCC/Robinson/Foyer

In the first two weeks the canteen will only be able to provide sandwiches and we ask that students try to bring their own lunch into school for this period to ease arrangements. After this period our intention is to open up more catering points to allow for more food to be served, but regrettably this will not be possible in these first two weeks.

Departure from School

There will be a staggered departure from school to facilitate students remaining in their year groups. Year groups will leave at the following times every day of the week and must leave the school site immediately.

Year group	Dismissal time
7	3.00pm
8	3.05pm
9	3.05pm
10	3.10pm
11	3.10pm
12	3.20pm
13	3.20pm

Routines and Expectations

As we reopen, we are mindful that our expectations around hygiene, routines and conduct will need to be heightened. We have written a comprehensive risk assessment, which includes an annex to our Behaviour Policy and further guidance on new routines, which can be found on the website:

<https://www.stbarts.co.uk/school-return-september-2020/>. We will need all members of our school community to adhere to these expectations so that we can operate our school in a way that is safe for all who work and study here. We have also created a video that explains some of our new routines this term for students. This is being updated over the summer and it would be useful if you could please ensure that your child/children have watched this video before their first day back into school. The updated procedures will be explained to all students in their tutor groups on their first day in September. Students should enter the school via the normal entrances.

To protect everyone's health and safety, it is also essential that:

- All students bring their own equipment into school. Please see BartholoNews this week for an up-to-date equipment list. Staff will NOT be able to lend equipment out and it is essential that students' learning is not compromised by them not bringing in the right equipment. Therefore, please could we ask that you check this daily with your child.
- Students must keep their belongings on them at all times during the day. No bags/clothing can be left in the Hub or anywhere else at any point in time. Students are able to use their lockers if they have hired one.
- Students bring their own hand sanitiser into school to use regularly, as instructed.
- Students must keep 2 metres' distance away from staff.

Over the summer break it may well be that arrangements change further in light of any further government advice. If that is the case, we will communicate that to you at the end of August prior to the school reopening.

Thank you for your support and understanding with these arrangements and we look forward to welcoming all students back in September.

Yours faithfully,



Ms J A Mortimore
Headteacher