

Dear Parents and Carers,

We hope that you have had a good summer break and kept safe. We are now looking forward to welcoming your child back to school later this week. In preparation for this we felt it would be helpful to remind you of some of the information we sent out at the end of last term in regard to the reopening and the procedures that it will be essential for ALL students to follow to ensure we retain a safe environment within school. Please can you take time to go through all this information with your child and ensure they are fully equipped to return to school. As you are aware the Government Guidance is constantly changing and we are reviewing measures and will keep you updated as much as possible.

The wellbeing and safety of our whole community, alongside our aim to give all our students the best education possible, remain our priorities, and we have been working hard over the summer to put in place systems and protective measures in line with the Government's advice for the reopening of schools. A comprehensive risk assessment has been put in place which is available to view on the school's website: <https://www.stbarts.co.uk/school-return-september-2020/>

It is important that no students attend school if they or a member of their household have a suspected case of coronavirus and students should follow any quarantine advice if they have recently returned from a country where quarantining is required <https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors>.

In line with the Government's guidance, whilst in school students will remain in year group bubbles as far as possible. All adults will be maintaining 2 metre distancing and students are expected to respect this. To allow for this we have had to make a number of changes to the way we operate during the school day. Therefore, from September the following will apply:

Arrival to School

In order to maintain year group bubbles and their separation we cannot allow students to gather in the Canteen or Hub areas before school. Therefore, it is important that students do not arrive too early in school. Years 7-12 are to arrive in school as normal between 8.30 - 8.40am and go directly to their tutor rooms. Any student arriving before 8.30am must wait outside, students must not wait in the Hub/Canteen or any other area.

Please note that whilst students can still be dropped off in school by car, as quickly as possible, parents must not get out of their car or walk onto the site unless they have a pre-arranged appointment.

The Government advice continues to be that public transport should be avoided if at all possible. If public transport is used, face coverings are required.

Year 13 are to arrive in school for 8.50am, register through BioStore and go straight to their lesson.

The School Day

Students will follow their full timetables. In some subjects, practical activities will be restricted but the curriculum will still be fully covered. A one-way system has been put in place to enhance the flow of students and keep year groups apart.

Full School Uniform should be worn by all students. Please refer to the uniform grid which can be found on the website: <http://www.stbarts.co.uk/wp-content/uploads/2020/03/UNIFORM-Grid-March-2020.pdf>

In line with the Government's advice, masks are not recommended for school classroom settings as they can have a negative impact on learning and teaching, and therefore students are not to wear face coverings in their lessons. However, in the canteen, internal communal areas and the corridors of the school students will be expected to wear face masks as an additional safety measure. It will be important that students wear face coverings correctly to avoid inadvertently increasing the risk of transmission. This means that students should sanitise their hands before and after putting them on as well as storing them safely in individual sealable plastic bags between use. Therefore, please ensure your child understands this and has the facilities to do this.

Activity Time

In order to enable all students to have their lunch and remain in their year group bubbles, we have had to make changes to the way we organise Activity Time. Years 7, 9 and 11 will have their Activity Time from 12.10-12.40pm and Years 8,10 and 13 will have their Activity Time at 12.40-1.10pm. Y12 will have a longer Activity Time. 12.10-13.10pm on Monday, Tuesday, Thursday and Friday.

Students will be in separate areas for their Activity and break times as shown in the table below.

Year group	Break	Activity Time I	Activity Time II
7	Y7 area	Canteen/Y7 area	Tutor
8	Field	Tutor	Canteen/field
9	Hub	Canteen/field	Tutor
10	Field	Tutor	Canteen/field
11	Canteen	Field	Tutor
12	Common room/balcony	Common room/balcony	Common room/balcony
13	WCC/Robinson/Foyer	Tutor	WCC/Robinson/Foyer

In the first two weeks the canteen will only be able to provide sandwiches and we ask that students try to bring their own lunch into school for this period to ease arrangements. After this period our intention is to open up more catering points to allow for more food to be served, but regrettably this will not be possible in these first two weeks.

Departure from School

There will be a staggered departure from school to facilitate students remaining in their year groups. Year groups will leave at the following times every day of the week and must leave the school site immediately.

Year group	Dismissal time
7	3.00pm
8	3.05pm
9	3.05pm
10	3.10pm
11	3.10pm
12	3.20pm
13	3.20pm

Routines and Expectations

As we reopen, we are mindful that our expectations around hygiene, routines and conduct will need to be heightened. Therefore, we will need all members of our school community to adhere to these expectations so that we can operate our school in a way that is safe for all who work and study here. We have also created a PowerPoint that explains some of our new routines this term for students. Please can you ensure that your child/children have watched this PowerPoint on our website before their first day back into school <https://www.stbarts.co.uk/school-return-september-2020/>.

The updated procedures will be explained to all students in their tutor groups on their first day in September. Students should enter the school via the normal entrances.

To protect everyone's health and safety, **it is also essential that:**

- All students bring their own equipment into school. Staff will NOT be able to lend equipment out and it is essential that students' learning is not compromised by them not bringing in the right equipment. Therefore, please could we ask that you check this daily with your child. If students arrive without equipment, the House office may provide your child with a pack that you will be charged for.
- Students MUST keep their belongings on them at all times during the day. No bags/clothing can be left in the Hub or anywhere else at any point in time. Students are able to use their lockers if they have hired one.
- Students MUST have their own mask to wear whilst in internal communal areas of the school and moving between lessons.
- Students bring their own hand sanitiser into school to use regularly, as instructed.
- Students MUST keep 2 metres' distance away from staff.

Study Support

We will be offering a scaled-down Study Support before and after school. Places are strictly limited due to space restrictions associated with the requirement to keep year group bubbles

separated from each other. The timings are 8.00am - 8.30am and from the end of Period 5 until 4.30pm. This provision will start on Monday 7th September. Details of how to request a place will be sent out at the start of term.

Thursday 3 September 2020

Please find below a reminder of the arrangements for the first day back and the start times for each year.

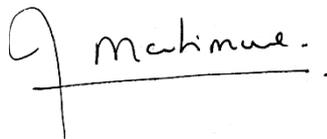
A list of all the tutor group rooms is also attached to ensure that all students know which room to go straight to on arrival.

8.40	Y7 report to Hall
9.50	Y8 report to Tutor bases
10.00	Y12 students new to St Bart's to meet in Hall
10.10	Y10 report to Tutor bases
10.30	Y9 report to Tutor bases
10.45	Y11 report to Tutor bases
10.50	Remaining Y12 students to meet in Hall
Friday 4 Sept	
8:50	Y13 go straight to lesson 1. Timetables will be sent electronically on Thursday 3 Sept.

The Government has also published information and practical guidance to help parents plan for children's return to school. This can be found at [gov.uk/backtoschool](https://www.gov.uk/backtoschool) which you may find useful.

Thank you for your support and understanding with these arrangements.

Yours faithfully,



Ms J A Mortimore
Headteacher