

**ST BARTHOLOMEW'S SCHOOL  
EDUCATION COMMITTEE  
TERMS OF REFERENCE**

**APPROVED BY THE FULL GOVERNING BODY SUMMER 2024**

**The Education Committee focuses on the practical aspects of curriculum, educational support and inclusion within the School and the School's partnership with its local community, as well as the outward accountabilities of the Trust for standards and attainment.**

**Objectives**

1. To ensure that safeguarding is effective;
2. To ensure that the overall strategy for school improvement supports the aims and objectives of the School as well as statutory requirements for the curriculum and teaching and learning;
3. To ensure that the curriculum and enrichment programmes offer breadth and challenge to each student;
4. Review and challenge the performance, progress and attainment of students;
5. To scrutinize the School's plans and performance in improving the progress of key priority groups;
6. To secure an effective response to any external inspections;
7. To ensure that the arrangements for pastoral provision support students effectively;
8. To ensure the Admissions Policy is compliant with statutory requirements and to monitor its implementation;
9. To ensure that there is an effective programme of continuing professional development for teaching and other student facing staff in order to support teaching and learning and to monitor its implementation;
10. To promote and maintain strong relationships between the School community (staff, students, parents) and the local community through stakeholder engagement.

**Areas of Responsibility**

The Chair and the Committee hold the following delegated authorities from the Full Governing Body:

**Standards and Attainment**

- Accountability for the overall strategy for school improvement;
- Accountability for targets that are set and for progress against targets for student achievement.

**Curriculum and Teaching & Learning**

- Responsible for oversight of the curriculum;
- Review, approval and monitoring of the curriculum and its implementation according to the Curriculum Statement and associated policies;
- Monitor the offer and achievement at KS3, KS4 and of the School's Sixth Form;
- Responsibility for reviewing progress against targets for student achievement;
- Monitor the impact on student progress and attainment of groups in receipt of targeted funding including Pupil Premium and the Student Bursary;
- Accountability for ensuring progress of priority student groups;
- Monitor the provision of stretch and challenge opportunities;

- Ensure there is an effective programme of continuing professional development for teaching staff in order to support teaching and learning and to monitor its implementation;
- Responsibility for the School's Relationship & Sex Education Policy;
- Monitor the offer and uptake of enrichment opportunities.

#### Safeguarding, Welfare & Inclusion

- Responsible for the equalities and inclusion policies, including that for Special Educational Needs & Disabilities;
- Accountable for the School's safeguarding, behaviour, discipline, anti-bullying and exclusion policies to ensure their consistency with statutory guidance and monitor their implementation;
- Monitor the School's review of safeguarding practice;
- Review the Statutory Annual Audit of Safeguarding and Protection;
- Monitor the work of the Houses in supporting the well-being of students

#### Inspection and Improvement

- Support the Full Governing Body in developing, securing and monitoring continuous improvement through the School Development Plan;
- Understanding priority student groups across the School and to monitor their progress;
- Accountability for the implementation and monitoring of recommendations following an external inspection by Ofsted or other inspection body;
- Ensuring readiness for potential regulatory inspection.

#### Admission

- Responsibility for ensuring the Admissions Policy is compliant with statutory requirements and to monitor its implementation;
- The convening of an Admission Committee to consider requests for admission under the oversubscription criteria.

#### Offsite visits

- Responsibility for the approval of the Offsite Visits Policy and monitoring of offsite visits, including approval of specific trips, including residential.

#### Stakeholder Engagement

- Responsibility for ensuring effective engagement with parents/carers, students (through Student Voice) and staff in order to support the education and welfare of students;
- Responsibility for monitoring the School's role in the community and for its contribution to community cohesion.

#### General

- Approve, review and monitor the implementation of all requisite policies as defined in the Delegated Policy Framework and the Finance Scheme of Delegations.

#### Membership

- A minimum of eight governors who are appointed to the Committee based on their skills.
- The Chair and Vice-chair of the Committee shall not be employees of the School. The Chair will be elected from the membership of the Committee.
- The meetings of the Committee are open to all governors.

The work of the Committee will be supported by:

- Headteacher
- Deputy Headteachers
- Clerk to the Governors
- At the request of the Chair, other persons may be invited to attend the meeting to provide

information to the Committee.

Any other delegated authority and/or request to work on behalf of the Full Governing Body as may be minuted at their respective meetings.

***Approved by the Full Governing Body at its meeting on  
11<sup>th</sup> July, 2024***